

Board Resolution

Re: Board Meeting Procedure

April 12,2023

WHEREAS: Florida Statute Section 720.303 provides “Members have the right to attend all meetings of the board. The right to attend such meetings includes the right to speak at such meetings with references to all designated items. The association may adopt written reasonable rules expanding the right of members to speak and governing the frequency, duration, and other manner of member statements, which rules must be consistent with this paragraph and may include a signup sheet for members wishing to speak”; and,

WHEREAS: The Board of Directors of the Grande Oaks at Heathrow Association, Inc. (hereinafter, the “Board”) intends to conduct its meetings in accordance with these provisions, to encourage attendance by Grande Oaks at Heathrow Association (hereinafter, the “Association”) members, and to respect the attending members’ right to speak; and

WHEREAS: The primary purpose of meetings of the Board is to conduct Board business as necessary to operate and maintain the Association’s common areas and to fulfill the duties and responsibilities given to the Board by Florida law and the Association documents; and

WHEREAS: The Board seeks to conduct Board meetings in an orderly and efficient manner and control the elapsed time and tenor of participants so as to respect Board members’ and non-Board-member attendees’ time and temperaments; and

WHEREAS, the Board has promulgated these reasonable rules to expand the right of members to speak, encourage transparency, and still accomplish the primary purpose of the meetings;

NOW, THEREFORE, THE BOARD HEREBY RESOLVES:

The following rules shall be effective immediately:

- During the time the Board addresses the agenda for the meeting, non-Board members will be limited to discussion focused solely on the agenda item being considered and only when the presiding officer of the Board calls for discussion from the floor. Non-Board-member meeting attendees must first be recognized by raising their hand and be selected to speak by the presiding board member. Each speaker may speak for no longer than 3 minutes, and only once during discussion for a specific agenda item. Speakers are encouraged not to be repetitive, striving to introduce only new considerations.
- Unless earlier adjourned by unanimous vote of the Board in the event of a lengthy meeting, each Board meeting shall conclude with a “general discussion” period for non—Board member attendees. To speak during the general discussion session, an attendee must sign the speakers’ sheet provided before the meeting has begun. In the event the speaker intends to require a response from the Board on topics not included on or appurtenant to the meeting agenda, they must first communicate with the Community Association Manager the subject on which a response will be sought prior to the day of the meeting. Minutes will not reflect the specifics of “general discussion”. Extensive Discussion and/or argumentation with regard to issues raised during “general discussion” will be limited.
- Each Board meeting shall have a 2-hour limit, after which time the presiding Board member may adjourn the meeting, and provide notice of the re-continuation of the meeting within 48 hours.
- Unauthorized speaking may be politely interrupted by the presiding Board member and the speaker will be reminded of the appropriate time in which to speak. In the event of disruptive speech which prevents the Board from effectively conducting Association business at the meeting, the presiding Board member is empowered to dismiss the speaker from the meeting if supported by a majority of the Board.

SIGNATURES TO FOLLOW

H. J. JENSEN, PRESIDENT GOH OA 6/29/23

H. Wagner 1.12.23

